

AYP Chapter 3

Recognition Q & A

There are always questions about nominating, who can do it, why, etc. so in order to help get you started we have answered them in advance.

1. Do I need to be an Executive Director to nominate?

Nope. If you work at the YMCA and have a pulse, you can submit a nomination.

2. Who should I nominate?

You know that person about whom you've said, "Man, so and so is really great." Or maybe that person that is steady and dependable, never complains and never gets enough appreciation.

3. I am going to nominate someone, but I'm going to do it later.

Please, who do you think you're fooling? If you don't do this NOW you will forget about it until it's too late. Then you'll be sitting at the June meeting feeling guilty for not getting that person who really deserves recognition their just rewards.

4. There really is no one at my Y that deserves to be nominated.

If no one you supervise is worthy of recognition, then maybe the problem is not the employees but the supervisor. If that's you, then skip the rest of this packet and look for the AYP resource on writing a letter of resignation.

5. I'm just embarrassed to make the presentation in front of everyone, I don't like public speaking.

Have no fear, we will make the presentation for you if you are really uncomfortable doing it yourself. (Small service charge applies*, although the jokes are included for free)

6. Give me one good reason to make a nomination.

This year everyone who nominates will be entered into a drawing to win a \$1000 cash prize**

7. I'm just way too busy to do all this nomination paperwork.

Aren't you so wonderfully important? Believe it or not, everyone else who does nominate is just as busy as you; they appreciate the importance of giving recognition to their employees...so stop making excuses and get going.

8. When should I start completing the packet and when is it due?

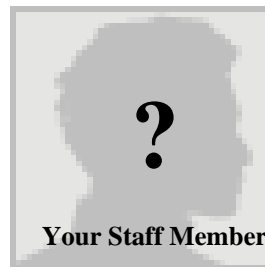
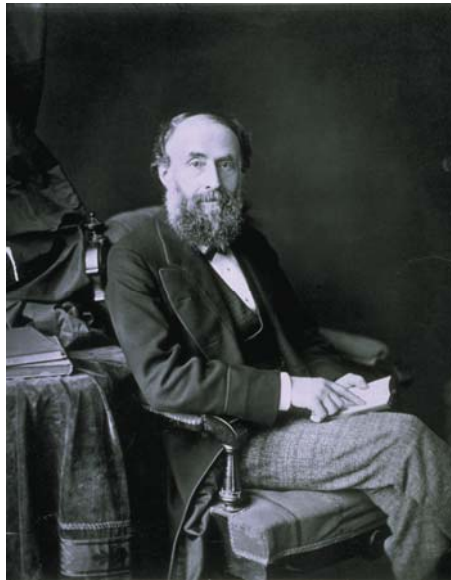
You should start right now. At least print it out and take a minute to think of some candidates. Pin it on your bulletin board or put it on the top of the huge pile on your desk. **But get it done and return it by May 2, 2008.**

** No actual service fee is included, but the comedy is ala carte*

*** There is no \$1000 cash prize! If that was why you were nominating, then please re-read #4.*

AYP Chapter 3

Three Great YMCA Leaders



Association of YMCA Professionals



2008 Recognition Program

Deadline May 2, 2007

Success means that we go to sleep at night knowing that our talents and abilities were used in a way that served others.

-Marianne Williamson 1992

AYP Chapter 3 Recognition Program

Dear Y Colleagues:

One of the long-standing traditions of AYP is to annually recognize outstanding achievements and service of its members. For our AYP chapter, this recognition takes place at our June meeting. Prior to the June meeting, AYP members are encouraged to nominate co-workers for recognition in one of several categories.

Procedures, description of awards/recognitions, and an official nomination form are included in this packet. Please give serious consideration to recognize the service or achievement of someone you work with or someone you know who is doing an outstanding job.



2007 Chapter 3 Award Winners!

Policy and Procedures

1. The Recognition's Chairperson of Chapter 3 appoints a committee of at least five people representing program and administrative positions. The committee's functions include the promotion and management of the *Chapter Awards* and *Recognitions of Excellence*.
2. Description of Chapter Awards will be made available at the March chapter meeting. A mailing will be made to all YMCAs in the chapter by the first week in April.
3. Nominations for Chapter awards must be submitted to Recognition's Chairperson by **May 2**.
4. In addition to our Chapter Awards, *Recognitions of Excellence* brochures are mailed out by the AYP office in January. *Recognitions of Excellence Application Kits* are available through February 15th and must be returned to the Chapter's Recognition Chairperson by **March 31st**. If you have not received your *Recognition of Excellence Application Kits* to date, please contact the AYP office ASAP.
5. Chapter's Recognition Committee makes final decisions and notifies nominators by May 23rd.
6. Awards and recognitions are made at the June Chapter 3 AYP meeting.
7. Pictures and biographies are submitted to *Perspective Magazine* by July 1st.
8. The Chapter's Executive Committee reviews the recognition process at its fall planning meeting.

Chapter Awards

Please review the criteria below for each award. Please note-only current AYP members are eligible.

Distinguished Program Achievement Award

- This award recognizes YMCA professionals who have excelled in program development, implementation and management during the past calendar year.
- Nominee must be a current member of AYP.
- Nominee must have at least 2 years of continuous employment with the YMCA.
- Nominee must have demonstrated significant program development, implementation, and management which incorporates and interprets the YMCA mission emphasizing values, displays creativity and innovation, involves volunteers, produces positive measurable results, and produces a positive impact on the Association, community and/or peers.

AYP Service Awards

- This award recognizes an AYP member for outstanding service to their local YMCA and community
- Nominee must be a current member of AYP
- Nominee must have at least 2 years of continuous employment with the YMCA.
- Nominee must have made significant contributions made to local association as well as their community during the past 12 months

YMCA Star Award

- This award recognizes an AYP member for being an “unsung hero” at their local YMCA. The award has been designed for those Y employees who are always there for the good of the organization.
- Nominee must be a current member of AYP.
- Nominee must have at least 2 years of continuous employment with the YMCA.
- Nominee’s presence must have made a positive impact at their local Y and on their members.

Rookie of the Year

- This award recognizes an AYP member who has shown promise and achievement in their position.
- Nominee must be a current member of AYP.
- Nominee must have less than 2 years, but more than 6 months of continuous on-the-job achievements.

Leadership Award

- This award recognizes an AYP member who has given outstanding leadership to the AYP on a local chapter, district, sectional, or national level.
- Nominee must be a current AYP member.

Other AYP Recognitions

Lapel Pin

- All new AYP members are presented with a lapel pin to recognize their membership in AYP.

Golden Pen Award

- Presented to AYP members who have an article published in Perspective Magazine. Guidelines for being published are available through the chapter’s executive committee.

Retirement Award

- In the year a Y colleague retires, AYP Chapter 3 will recognize their professional accomplishments.

AYP Chapter 3 – Recognition Program Award Form

1. Award applied for:

- Distinguished Program Achievement AYP Service Award Leadership Award
 YMCA Star Award Rookie of the Year

2. Nominee's Name _____ Current Position _____

Current YMCA _____

YMCA Address _____

City/State _____ Zip _____

Length of time with YMCA: _____ years, _____ months

Current AYP member? _____ Yes!

List the YMCAs where the candidate has worked:

YMCA _____ Dates _____

YMCA _____ Dates _____

YMCA _____ Dates _____

3. Nominated by _____

Title _____ YMCA _____

Phone _____ E-mail _____

4. Please attach a letter detailing accomplishments as related to the purpose of the award.

5. I recommend the Recognition Committee speak to these individuals about my nominee:

Name Telephone Relationship to nominee

Name Telephone Relationship to nominee



Please send applications to: Patrick Connelly, Recognition Chairperson, Chapter 3 AYP
Northern Middlesex YMCA, 99 Union Street Middletown, CT 06457
Fax; (860) 343-6254 email: p.connelly@midymca.org